



## Gresham (City Side) Committee

**Date:** FRIDAY, 2 JUNE 2017  
**Time:** 10.00 am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Deputy John Bennett	Alderman Ian Luder
Nicholas Bensted-Smith	Alderman Professor Michael Mainelli
Simon Duckworth	Wendy Mead (Chief Commoner)
Christopher Hayward	John Scott
Deputy Tom Hoffman	Deputy Dr Giles Shilson
Deputy Edward Lord	Alderman Andrew Parmley (Ex-Officio Member)

**Enquiries:** Julie Cornelius  
tel. no.:020 7332 1480  
julie.cornelius@cityoflondon.gov.uk

Following a kind invitation from the Mercers' Company, lunch will be served following the Joint Grand Gresham Committee which is scheduled to start at 11.15 a.m.

**N.B.** Part of this meeting could be the subject of audio/visual recording.

**John Barradell**  
Town Clerk and Chief Executive

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**  
To receive the Order of The Court of Common Council from 27 April 2017.  
**For Information**  
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**  
To elect a Chairman in accordance with Standing Order 29.  
**For Decision**
5. **ELECTION OF DEPUTY CHAIRMAN**  
To elect a Deputy Chairman in accordance with Standing Order 30.  
**For Decision**
6. **MINUTES**  
To agree the public minutes and summary of the meeting held on 10 February 2017.  
**For Decision**  
(Pages 3 - 6)
7. **GRESHAM WORKING PARTY REPRESENTATIVES**  
Report of the Town Clerk.  
**For Decision**  
(Pages 7 - 10)
8. **GRESHAM COLLEGE COUNCIL APPOINTMENTS**  
Report of the Town Clerk.  
**For Decision**  
(Pages 11 - 12)
9. **GRESHAM ALMSHOUSES UPDATE**  
Report of the Director of Community & Children's Services.  
**For Information**  
(Pages 13 - 14)
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 10 February 2017.

**For Decision**

(Pages 15 - 16)

14. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE  
CONSIDERATION**

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE  
COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND  
WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE  
PUBLIC ARE EXCLUDED**

This page is intentionally left blank

# Agenda Item 3

PARMLEY, Mayor	<b>RESOLVED:</b> That the Court of Common Council holden in the Guildhall of the City of London on Thursday 27th April 2017, doth hereby appoint the following Committee until the first meeting of the Court in April, 2018.
----------------	---

## GRESHAM COMMITTEE (CITY SIDE)

### 1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

### 2. **Quorum**

The quorum consists of any three Members.

### 3. **Membership 2017/18**

#### ALDERMEN

- 4 Ian David Luder, J.P.
- 5 Professor Michael Raymond Mainelli

#### COMMONERS

- 9 (4) Wendy Mead, O.B.E.
- 3 (3) John George Stewart Scott, J.P. *for three years*
- 10 (3) Simon D'Olier Duckworth, O.B.E., D.L.
- 7 (3) Dr Giles Robert Evelyn Shilson, Deputy
- 2 (2) John Alfred Bennett, Deputy
- 13 (2) Tom Hoffman, Deputy
- 1 (1) Charles Edward Lord, O.B.E., J.P. Deputy, *for three years*
- 1 (1) Nicholas Michael Bensted-Smith, J.P.
- 1 (1) Christopher Michael Hayward

together with the ex-officio Member referred to in paragraph 1 above.

### 4. **Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
  - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
- (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
  - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

This page is intentionally left blank

## GRESHAM (CITY SIDE) COMMITTEE

Friday, 10 February 2017

Minutes of the meeting of the Gresham (City Side) Committee held at the Guildhall EC2 at 12.00 pm

### **Present**

#### **Members:**

Simon Duckworth (Chairman)	Alderman Professor Michael Mainelli
Deputy Dr Giles Shilson (Deputy Chairman)	Wendy Mead
Deputy John Bennett	John Scott
Deputy Anthony Eskenzi	Ian Seaton
Tom Hoffman	

#### **Officers:**

Philippa Sewell	-	Town Clerk's Department
Steven Reynolds	-	Chamberlain's Department
Kirpal Kaur	-	Comptroller & City Solicitor's Department
Jacqueline Whitmore	-	Community & Children's Services Department

### **1. APOLOGIES**

Apologies were received from the Right Hon. the Lord Mayor, Alderman Ian Luder and Deputy Brian Harris.

### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

### **3. MINUTES**

**RESOLVED** – That the public minutes and non-public summary of the meeting held on 21 October 2016 be approved as a correct record.

### **4. ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE**

Members received a report of the Town Clerk setting out the Terms of Reference for the Committee. The Chairman advised that these were unaffected by the governance suggestions outlined elsewhere in the agenda.

**RESOLVED** – That the Committee approves the Terms of Reference of the Gresham (City Side) Committee for submission to the Court of Common Council.

### **5. GRESHAM ALMSHOUSES UPDATE**

The Committee received a report of the Director of Community & Children's Services regarding the Gresham Almshouses. With regard to the two-year improvement plan, officers advised that new members of staff had been

appointed and would be visiting the Gresham and City of London Almshouses next week to review all the work that needed to be completed. Members noted that the electronic plan would be available in the next 6-8 weeks and that, owing to works undertaken while properties had been vacant, some of the previously anticipated costs would be reduced.

With regards to the residents, Members noted that morale had improved over Christmas with the hampers and Christmas party being very successful. In response to a Member's question, officers advised that the Will of Sir Thomas Gresham obliged the City of London Corporation to "place and put eight poore and Ympotent persons" into the eight Gresham Almshouses. As such, vacancies were advertised on all social housing estates within the square mile and, if no suitable applications were received, officers approached residents in the City of London Almshouses who had expressed interest in moving.

**RESOLVED** – That the report be noted and the electronic two-year improvement plan be circulated as soon as it was available.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraph(s)
9-10	3
11-12	-

9. **NON-PUBLIC MINUTES**

**RESOLVED** – That the non-public minutes of the meeting held on 21 October 2016 be approved as a correct record.

10. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting closed at 12.40 pm**

-----  
Chairman

**Contact Officer: Philippa Sewell  
tel. no.:020 7332 1426  
philippa.sewell@cityoflondon.gov.uk**

This page is intentionally left blank

<b>Committee(s)</b>	<b>Date:</b>
Gresham (City Side) Committee	2 June 2017
<b>Subject:</b> Gresham Working Party Representatives	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author:</b> Philippa Sewell, Committee & Members' Services Officer	

## Summary

This report sets out the Terms of Reference for the Gresham Working Party and requests that the Committee appoint four representatives for the ensuing year.

You are also asked to endorse the continuation of the delegated authority arrangements that you have previously approved for occasions when the Working Party's decisions require endorsement more quickly than usual.

It would be helpful if any Member interested in serving as a representative on the Working Party would inform Julie Cornelius at [julie.cornelius@cityoflondon.gov.uk](mailto:julie.cornelius@cityoflondon.gov.uk) of his or her interest before the Committee meeting. That information will be reported orally at the meeting before Members are asked to consider making the necessary appointments.

## Recommendation(s)

Members are asked to:-

- (a) note the Terms of Reference of the Gresham Working Party (paragraph 1);
- (b) appoint four representatives to represent the City Side on the Gresham Working Party; and
- (c) endorse the delegated authority procedures detailed in this report in relation to the Working Party (paragraph 7).

## Main Report

### Working Party - Terms of Reference

1. The Terms of Reference for the Gresham Working Party were agreed by the Joint Grand Gresham Committee (JGGC) in 2003/04 as follows:
  - i) The membership of the Working Party is agreed by the JGGC from time to time.
  - ii) The Clerk to the JGGC is the Clerk to the Working Party.

- iii) The Working Party deals with matters referred to it for detailed consideration and recommended by the JGGC (or exceptionally by the Chairman of the City Side and the Master of the Mercers' Company under the urgency procedure).
- iv) Where a matter is referred to the Working Party, authority is also given to consult and engage such professional advisers as the Working Party thinks appropriate and to agree fee arrangements with these advisers, using the urgency procedures as necessary.
- v) On completion of its investigations, the Working Party will report its conclusions to the JGGC together with its recommendations for further action. If time is of the essence, the recommended action may be reported directly to the Chairman of the City Side and the Master of the Mercers' Company for immediate action under the urgency procedures. The action taken will then be reported to the next meeting of the JGGC, for the record, in the usual way.

2. You are asked to note the Terms of Reference of the Gresham Working Party.

### **Working Party Membership**

3. The four representatives of the City Side on the Working Party who were appointed in 2016 were:-
- Chairman (Simon Duckworth)
  - Deputy Chairman (Deputy Dr Giles Shilson)
  - Tom Hoffman
  - John Scott
4. The Working Party has not met since February 2009, following a series of meetings to draw up the Memorandum of Understanding (MoU) with the Mercers' Company and Gresham College.
5. You are asked to appoint four representatives of the Committee to the Working Party for the ensuing year.

### **Delegated Authority Arrangements**

6. In terms of executing the decisions of the Working Party, it should be noted that, while every effort is made by the Clerk to arrange meetings of the Working Party so that recommendations can be made to the JGGC, this is not always possible or practical. From the City Side's point of view, recommendations of the Working Party may need the early endorsement of not only this Committee, but other Committees and, on occasion, the Court of Common Council. For those reasons, it may be necessary to use Delegated Authority/Urgency Authority procedures in accordance with Standing Order No. 41.
7. Members are therefore asked to agree that delegated authority be given to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to enable such other authorities as may be required in respect of Gresham Working Party matters to be obtained in an expeditious manner when necessary.

## **Conclusion**

8. Members are asked to note the Terms of Reference for the Gresham Working Party and to appoint four Members to represent the City Side on it, as well as to confirm the existing delegated authority arrangements in place.

## **Appendices**

None.

**Philippa Sewell**

Town Clerk's Department

Tel: 020 7332 1426

[philippa.sewell@cityoflondon.gov.uk](mailto:philippa.sewell@cityoflondon.gov.uk)

This page is intentionally left blank

<b>Committee</b>	<b>Date:</b>
Gresham (City Side) Committee	2 June 2017
<b>Subject:</b> Gresham College Council Appointments	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author:</b> Philippa Sewell, Committee & Members' Services Officer	

## Summary

This report asks Members to consider the appointment of representatives on the Gresham College Council.

## Recommendation

Members are asked to consider the appointment of representatives onto the Gresham College Council.

## Main Report

### **Gresham College Council – Appointments**

1. The Gresham College Council meets approximately five times a year to approve financial matters relating to the academic programme that is proposed to it by the College's Academic Board.
2. The Mercers' and the City Side can each appoint up to four Directors to the Council of the Gresham College for a four-year term. The Council itself can then also appoint further Directors.

### **Background**

3. The Court of Common Council agreed that City Side appointments to the College Council should be Members of the Court. Although they do not necessarily need to be members of the Committee, this has previously been the case.
4. At the last meeting in February, Members noted that, as the College becomes more active and looks to expansion, more visible segregation from an external viewpoint was required between Members in their roles as funders and as directors of the College. As such, the proposal was for the Court of Common Council to nominate Directors from the wider Court Membership (not from the Gresham Committee) via a phased approach.
5. Members are now asked to confirm these arrangements. If approved, the two vacant appointments to the Gresham College Council would be made by the Court of Common Council at their meeting in July.

## **Current Position**

			Appointed in:	Term length	End dates
John	Scott	CoLC	2016	4 years	2020
Giles	Shilson	CoLC	2014 2016	Remainder of term (2 yrs) 4 years	2016 2020
Tom	Hoffman	CoLC	2009 2012 2016	Remainder of term (3 yrs) 4 years 1 year	2012 2016 2017
Simon	Duckworth	CoLC	2009 2012 2016	Remainder of term (3 yrs) 4 years 1 year	2012 2016 2017

6. The revised Articles provide that each Director, including all serving at the date of adoption of the Articles (i.e. 31 August 2004) shall be appointed for a term of four years (“first term”), and can then be re-appointed for a further four years at the discretion of the Mercers’ or the City Side, as the case may be, subject only to where a Director reaches the age of 75 years, he or she can only complete their term of office if approved by the Gresham College Council on an annual basis.

7. As Council members may serve a maximum term of eight years:

- John Scott and Deputy Dr Giles Shilson’s terms continue until 2020;
- Simon Duckworth and Tom Hoffman, first appointed in 2009, have now completed 8 years in total and so are **not eligible for reappointment**.

## **Appendices**

None.

### **Philippa Sewell**

Town Clerk’s Department

T: 020 7332 1426

E: [philippa.sewell@cityoflondon.gov.uk](mailto:philippa.sewell@cityoflondon.gov.uk)

<b>Committee</b>	<b>Dated:</b>
Gresham (City Side) Committee	2 June 2017
<b>Subject:</b> Gresham Almshouses Update	<b>Public</b>
<b>Report of:</b> Director of Community & Children's Services	<b>For Information</b>
<b>Report author:</b> Jacqueline Whitmore, Sheltered Housing Manager	

## Summary

This report gives Trustees an information update on the Gresham Almshouses in Lambeth. Some of the information in the report also relates to the City of London Almshouses on the estate.

## Recommendation

- Trustees are asked to note the report.

## Main Report

### Background

1. This report is presented half yearly to the Trustees of the Gresham Almshouses. It updates Trustees on operational matters relating to the Gresham Almshouses and their residents and highlights any issues of concern, particularly where funding is required which is not included in the current year's budget

### Current Position

#### 2. Social activities

Residents from both Gresham and City Almshouses are deciding on summer trips, suggestions have included coastal trips, and visiting buildings of interest/royal residences or Open gardens. As there is a reasonable sum left in the Social Fund, residents may choose to have two trips to more local venues, as reduced transport costs would make this more feasible.

There will be an estate summer event held in the garden, the Almshouses Manager will notify the date in the next two weeks, Trustees will be most welcome to attend.

### **3. Improvement plan**

City of London Major Works team and an external Quantity Surveyor undertook visits to assess the level of work required in each Gresham home. As several of the Gresham Almshouses have recently had major work undertaken when the properties have been vacant, this has reduced some of the anticipated costs; for instance 5 Gresham recently had the kitchen and bathroom replaced as part of void works which will reduce the overall level of funding required.

More detailed plans of the project work are expected by the next Gresham Committee meeting.

### **4. Communal Garden**

The Almshouses Manager has surveyed residents with plans for the communal garden at the rear of the community hall. Residents have made suggestions on planting and layout which have been incorporated into the design. Contractors will be engaged to undertake much of the work after quotes have been submitted. This should enhance the outlook of the communal hall as well as provide comfortable outdoor, private space for residents to socialise.

### **5. Cat Survey**

At residents' request, Officers recently undertook a review of the current Pets Policy as a few residents had expressed a wish to have a cat. A survey was sent to each resident to establish the demand for change – specifically to allow up to two indoor cats. Overall, the response was reasonable – 17 out of 50 residents gave their views – but only 8 residents voted for a change. As there were not enough residents in favour of a change at this time, the current Pet policy will remain in force. Officers have agreed to revisit the policy again in a few years.

### **6. Vacancies**

Since the last update report, Officers have advertised a vacancy in the Square Mile for 5 Gresham Almshouses. Unfortunately, there were no external applicants, thus a resident from City of London Almshouses who had previously expressed an interest in moving into the Gresham Almshouses was very pleased to accept the offer of the property.

We have one new vacancy, which is being advertised within the Square Mile. As the current vacant property requires no major works, officers anticipate they will be able to fill this vacancy quickly.

The waiting list for City of London Almshouses has just reopened after being closed for two years due to the decant process underway at Mais House.

**Jacqueline Whitmore**  
**Sheltered Housing Manager**

T: 020 7332 3582

E: [Jacqueline.whitmore@cityoflondon.gov.uk](mailto:Jacqueline.whitmore@cityoflondon.gov.uk)

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank